

GOVERNMENT OF TELANGANA
POLICE DEPARTMENT

From:
The Commissioner of Police,
Cyberabad at Gachibowli,
Hyderabad.

To:
The Regional Joint Director of
School Education, Gunfoundry,
Hyderabad-500001.

Re.No. A3/1948/SN/Cyb/2020.

Date: 30.01.2021.

Sir,

Sub: Police - Cyberabad - School Traffic NOC to run Shikara School a unit of Sri Vidyanjali Educational Society at Sy.No.316/P, 317/P, 318/P, 319/P, Bowrampet(V), Gandimaisamma, Dundigal(M), Medchal Malkajgiri District -Remarks Sending off -Regarding.

- Ref: 1. Application dated 04.11.2020 of Smt. Medarmetla Hemalatha Correspondent of Shikara School a unit of Sri Vidyanjali Educational Society at Sy.No.316/P, 317/P, 318/P, 319/P, Bowrampet (V), Gandimaisamma, Dundigal (M), MedchalMalkajgiri District.
2. Lr.No.55/T4/BNR-Tr/CYB/2020, dated: 14.12.2020 of ACP Balanagar Traffic Division, Cyberabad.
3. Lr.No.48/A3/School/ACP/P/CYB/2020 dated: 17.12. 2020.of ACP Petbasheerabad Division Cyberabad.

Though reference to the 1stcited, Smt. Medarmetla Hemalatha Correspondent of Shikara School a unit of Sri Vidyanjali Educational Society submitted an application requesting School Traffic NOC for Shikara School a unit of Sri Vidyanjali Educational Society at Sy.No.316/P, 317/P, 318/P, 319/P, Bowrampet (V), Gandimaisamma, Dundigal (M), Medchal Malkajgiri District Accordingly the matter has been got enquired and I hereby Recommended to Issue School Traffic NOC to run the above school, subject to the following conditions.

1. The management should arrange proper sign boards and provide proper lighting in the open parking area.
2. The management should erect all necessary signage's and zebra crossing for the safety of the students.
3. The management should monitor the safety of the students during school opening and closing timings.
4. The management is instructed to depute traffic marshals for the maintenance of free flow of traffic during school opening and closing time.
5. The management should permit the vehicles coming to the school to pick and drop the children should be parked inside the parking area only.
6. Proper safety measures shall be adopted by children or crossing the road before and after school.
7. The management shall depute traffic marshal for the maintenance of free flow of traffic during school opening and closing times.
8. Sufficient parking place shall be provided and proper signage's should be put-up for the same.
9. Zebra crossings, school zone boards and other signage's shall be made available in front of the school entrance and exit gates for children's safety.
10. Parking of any school related vehicles on the road shall not be allowed. It is the duty of the management to ensure the same for better road safety measures.

Sujay M.
Manager

SHIKHARA SCHOOL

Bowrampet(V), Dundigal(M),
Medchal-Malkajgiri Dist-500 043

M. Hemalatha.
PRINCIPAL

SHIKHARA SCHOOL

Bowrampet,
Medchal-Malkajgiri Dist

11. The management is instructed to allow separate ENTRY and EXIT which shall be equipped with CC cameras for surveillance.
12. The management is instructed to conduct the traffic awareness program drivers for the safe transporting of students.
13. The school campus should be equipped with 24*7 CCTV surveillance they should to be monitored and maintained regularly.
14. The entry and exit points should be closely guarded and monitor.
15. Every visitor should produce proper identification to gain access into school premises.
16. Entry of outsiders should be allowed only through single gate properly manned by the guards, that single gate should have telephone connection as to enable the guard to inform the police directly in exigency).
17. The School building should be free from inflammable and toxic materials which if necessary, should be stored away from the school building.
18. Management should provide proper air circulation and lighting with open space all around the building.
19. School buildings have to be insured against fire and natural calamities with Group Insurance of school pupils.
20. Kitchen and other activities involving use of fire shall be carried out in a secure and safe location away from the main school building.
21. All water storage tanks in the school should be covered and protected.
22. The windows & Doors should be secure and there should be no broken glass or fittings hanging loose.
23. In Laboratory space for free mobility for students in case of an emergency must be maintained, the chemicals and instruments must be kept safely beyond the easy access of children and should be used only under supervision, first aid box and exhaust facility for the gases must be made available in the lab.
24. There should be efficient drainage system for contamination like rubbish, waste water, toilet facilities, open drained, there should be adequate provisions for disposal of refuse.
25. All the toilets preferably need to have running water facility, availability of soaps etc., toilets must have doors for ensuring safety and privacy of children especially for girls and they must be cleaned on daily basis.
26. Safe and adequate drinking water should be made available to the children within the school premises, Safety/quality of water must be checked on a regular basis.
27. School must have fire fighting systems in place to meet any emergency including the alarm system or smoke detection system, with the help of fire fighting agencies mock drill and training must be carried out in the school on periodical basis. Trained management team should be available in the school for initial fire hazard management.
28. Lady attendance should be stationed at washrooms to deal with various concerns.
29. Should conduct safety committee meetings twice a year to analyse security & safety arrangements and create ever evolving measures to keep the students safe at every level from the point of stepping out to getting back to home from school.
30. Background verification of staff should be made including place of residence, past employment, and checking for any past criminal records as well as on-going criminal cases.

Suresh M.

Manager

SHIKHARA SCHOOL

Bowrampet(V), Dudigal(M),
Medchal-Malkajiri Dist-500 043.

H. Hemalatha

PRINCIPAL

SHIKHARA SCHOOL

Bowrampet,
Dundigal, Medchal Dist.

31. School buses should be integrated with GPS, the performance of the driver can be gauged, while the live vehicle tracking app assures the parents of their child's safety at all times.
32. School buses must be fitted with speed control devices so that they do not exceed the speed limit of 40 Kmph, install a fire extinguisher in the Bus.
33. Police verification of the staff of the bus should be done before appointing them, Medicalcheckup regarding the physical fitness of the driver including the eye testing shall be made every year.
34. The buses should be fitted with alarm bell/siren so that in case of emergency everyone can be alerted. The driver should have valid license and at least 5 years of experience of driving heavy vehicles.

Further, it is requested to communicate a copy of proceedings with regard to permission/ License granted to above school to this office for record.

Yours faithfully,

Chavanga

for Commissioner of Police,
Cyberabad.

Copy to:

Smt. Medarmetla Hemalatha Correspondent of Shikara School a unit of Sri Vidyanjali Educational Society at Sy.No.316/P, 317/P, 318/P, 319/P, Bowrampet (V), Gandimaisamma / Dundigal (M), Medchal Malkajgiri District. Cyberabad for favour of information.

- 1) The DCP Traffic for favour of information.
- 2) The ADCP, CSW for favour of information.
- 3) The DCP Balanagar Zone for favour of information.
- 4) The ACP Balanagar traffic, Cyberabad.
- 5) The SHO Dundigal, PS Cyberabad.
- 6) The SHO Jeedimetla Traffic PS, Cyberabad for favour of information.

Souper . M.
Manager
SHIKHARA SCHOOL
Bowrampet(V), Dudigal(M),
Medchal-Malkaiiri Dist-500 043.

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